



CITIZENSHIP REWARDS

Pleasure of Allah (SWT)

Muslims strive for good deeds to seek the reward and pleasure of Allah (SWT). This should be our highest priority.

Positive Reinforcement

Positive behavior is recognized! Exceptional behavior may be shared with parents, the principal, peers. You are encouraged to report exceptional kindness and conduct that deserve recognition.

Citizenship Certificates/Trophies

Citizenship certificates are awarded to students each quarter who have outstanding citizenship grades on their report cards.

At the end of the year, trophies will be awarded to the students with the overall top citizenship grades throughout the year.

Citizenship Grades

Students receive a citizenship grade from each subject/teacher. This grade is based on following all the directions and rules given by the teacher (including any substitutes). Not following will result in a lower than satisfactory grade.

Students should strive for excellence in citizenship to follow in the model of our Prophet (SAWS) and to avoid losing the privilege of school activities or outings that require respectable behavior at all times.

CITIZENSHIP GRADE RUBRIC

O - Outstanding

Never or rarely needs to be reminded about following the rules and always improves after being reminded.
Always on time to class and prepared.

G - Good

Occasionally needs to be reminded about following the rules but improves after being reminded.
Almost always on time to class and prepared.

S - Satisfactory

Often needs to be reminded about following the rules but usually improves after being reminded.
Sometimes tardy to class or not prepared.

N - Needs Improvement

Continually needs to be reminded about following the rules and continually does not improve after a reminder.
Has a tendency to show defiance.
Often tardy to class or not prepared.

U - Unsatisfactory

Is seriously disrupting the classroom.
Defiance is obvious.

If unsure about a procedure or expectation, ask a staff member!

Our goal is to make Bright Horizon Academy Allied Gardens the best place to learn and to be a good Muslim.

We can do this by working together, insha'Allah!

**Bright Horizon Academy
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Bright Horizon Academy Allied Gardens

Citizenship Guidelines Middle/High School

You have indeed in the Messenger of Allah a beautiful pattern of conduct for anyone whose hope is in Allah and the Last Day, and who engages much in the praise of Allah.

Qur'an 33:21

"The best of you is the best among you in conduct."

Al-Bukhari and Muslim



**BRIGHT
HORIZON
ACADEMY**



SCHOOLWIDE EXPECTATIONS

Respecting All Staff/Students/Selves:

- Follow directions the first time of all staff, monitors, volunteers, and substitutes; address them respectfully, with proper titles.
- Keep hands, feet, and objects to self (with no physical contact, even for play).
- Use polite and respectful speech (no teasing, name-calling, harassing, or put-downs).
- Keep freedom of speech limited to the appropriate time, place, and manner.
- Always be honest and truthful.
- Solve problems without displays of anger.
- Refrain from writing/drawing on self.

While on Campus:

- Upon arrival, wait inside courtyard area; line up for assembly after the bus arrives.
- Walk from place to place, running only in field areas.
- Keep voices reasonable—no loud laughing, shouting, or screaming.
- Use rolling backpacks safely, not for playing.
- No gum chewing at any time.
- Have pass whenever outside during class time or going to the office.
- Keep cell phones and electronics inside backpack on silent (not in pockets).
- Leave personal/non-school items at home.
- Enter all BHA rooms only if teacher is present.
- Arrive to each class within 3 minutes of the last period (includes restroom stops).

Respecting School Property:

- Safeguard school, classrooms, all property.
- Keep school and musalla clean, inside and out.
- Use restrooms without playing; leave it clean with no paper on the floor.

Food & Drink:

- Eat only in the courtyard.
- Follow sunnah for sitting while eating, drinking.
- Clean-up own eating area; all litter in trashcans.

Equipment/Field Area:

- Use all equipment properly without climbing on top, swinging or flipping on bars.
- Refrain from climbing trees, poles, on the banks.
- Safe activities only (such as not throwing rocks or running with sticks).
- Leave gymnastics and karate practice for instructional settings only.
- Stay in sight of monitors.
- Follow game rules and be good sports at all times, either winning or losing.

Prayer:

- Leave shoes neat, lined up before entering.
- Sit quietly before and after prayer and during the khutba or khatirah.
- Sit straight, away from walls, legs tucked.

Uniform/Dress:

- Wear clean, neat uniforms daily.
- Respect modest guidelines on non-uniform days.
- Refrain from all make-up and nail polish.
- Remove hoods indoors.

Bus Riding Etiquette:

- Line up quietly for roll call.
- Sit in assigned spot, seat belt on.
- Remain seated at all times, using low voices.
- Electronics should be off, inside backpacks.

Concerns/Infractions/Referrals:

Notices given in Jupiter Ed:

Concern—when a guideline is not followed.
Infraction—a 3rd time not following guidelines, not correcting a behavior after a reminder, or not following guidelines in a way that is creating a harmful situation.

Referral to the Principal—a 3rd infraction.

Principal Referrals

Issued for repeatedly not adhering to schoolwide expectations (above) and for serious behavior:

- Physical fighting/Harmful physical action
- Harassment/Intimidation/Threats
- Defiance/Extreme disrespect
- Destruction/Vandalism
- Obscene language or behavior
- Theft/Attempted Theft
- Technology Abuse/Harmful Action
- Possession of illegal substances and/or weapons (ZERO TOLERANCE Policy for such items)

Referral behavior may result in being removed from the classroom or common grounds immediately while the behavior is investigated and consequences decided.

Three referrals in one academic year will be brought to the attention of the Board of Education by the principal. Appropriate consequences may include suspension or expulsion.

Parents will receive electronic notification of concerns and infractions, verbal notices of a referral.

